Ajera Accounting & Project Management Software for Architects & Engineers

Ajera is an integrated project management and accounting system that benefits every role at AE firms by ensuring accurate and up-to-date data, communication and accessible reporting. Central to Ajera is our customizable dashboards, offering instant access to the information you need for better insight and decision making.

Ajera can help you:

- Integrate all of your critical information into one database.
- Scale your business without adding administrative support.
- Improve client relationships to increase repeat business and referrals.
- Improve communication across different departments.
- Accurately track and manage your project’s time and expense in real-time.
- Evaluate workloads and determine staffing needs.
- Monitor staff utilization and forecast workloads.
- Easily track your pursuits and win more business.
- Ensure compliance with DCAA/FAR guidelines.

Ajera provides real time financial data, helping firms make decisions quickly and solve problems as they occur.

- **User-aware Dashboards**: Dynamically filter, highlight, and display information relevant to a specific role or individual user.
- **Access Everywhere**: Access from anywhere online and on any device, including laptops, smartphones, and tablets.
- **Self-Sufficient Reporting**: Easily create custom reports and dashboards without speed dialing your consultant.
- **Custom Report Sharing**: Export your custom reports and dashboard templates to share them with coworkers, sub-consultants or other Ajera firms.
- **User Security**: Ajera’s robust security ensures your team has access to only the data you want them to see.
- **Cloud Based**: Empower your team with the access they need whenever and wherever they need it.

HAVE A QUESTION? GET IN TOUCH.

Deltek Ajera provides A&E firms with all the tools they need to grow their business and increase profitability. To learn more or to schedule a personalized demo, please call **800-872-1540** or [info@deltek.com](mailto:info@deltek.com).
Features of Ajera

**Project Management**
- Project Command Center: single interface for project setup, budgeting and reporting
- Customizable project views by user
- Project reporting: real-time, drill through, Work-in-Progress, billed, budgeted and spent (dollars and hours)
- Project budgeting: top-down, bottom-up or by distribution
- Gantt charting: visualize work breakdown structures
- Task management: personal and resource tasks
- Project timeline: project progress and workload forecasting
- Project templates: streamlined workflow, consistent setups
- Consultant Management: budget consultants, expense commitments

**Resource Management**
- Purchase order: management for project and non-project related items
- Schedule Manager: schedule labor resources by project and employee on weekly basis
- Employee workload: color-code for easy workload distribution analysis
- Employee schedule: accessible to each employee
- Project portfolio management: compare work remaining to project baseline

**Accounting**
- AP, AR, GL: recurring invoices and journal entries, prepayments, finance charges, account budgets
- Bank and credit card reconciliation
- Timesheets and expense reports: integrated, electronic approval workflow
- Invoicing: backup detail, adjustments, invoicing groups, rate tables
- Billing Review: paperless for internal billing process
- Purchase orders: create, track and manage purchase orders
- Payroll: 3rd party integration
- Payroll In-house: complete government reporting, direct deposit
- Multi-department accounting: manage multiple P&Ls at different levels

**Business Development**
- Backlog projections: factored pipeline
- Plan and manage new business: custom stages, win/loss tracking, profitability, and cost analysis
- Track and manage marketing time and expense by project, firm-wide
- Contact management: clients, vendors and employees, including attachments

**Resource Management**
- Standard report library: firm financials, employee and project performance
- User-specific customizable dashboards
- Financial Statement Designer: custom statements, KPIs, templates
- Client Invoice Designer: user-customizable designs
- Inquiry: easy-to-use, user-defined ad hoc queries
- Project Portfolio Analysis: profitability, backlog
- Earned Value Analysis
- Percent Complete Analysis: by project, resource

Better software means better projects. Deltek is the leading global provider of enterprise software and information solutions for project-based businesses. More than 23,000 organizations and millions of users in over 80 countries around the world rely on Deltek for superior levels of project intelligence, management and collaboration. Our industry-focused expertise powers project success by helping firms achieve performance that maximizes productivity and revenue. [www.deltek.com](http://www.deltek.com)